



# Ultimate Moving List

Eromovingofmke.com 414-207-6900 pedrobarron@eromovingofmke.com

## 8 Weeks Prior to Move

- Order** – Take a walk through every room, every closet, and every drawer. Make decisions as to what you would like to throw out or donate and what you are going to have moved to your new home.
- Research movers** – Take your time to research movers in your area. Check out reviews online, see what your friends and family have to say about local companies. Always be sure to ask whether the moving company is bonded and if they are licensed for interstate moves. Request an in-home estimate.
- Contact kid's school(s)** – If you are moving out of your child's school district, contact them to obtain records. Contact the new school for information about enrollment and transferring records.

## 6 Weeks Prior to Move

- Travel plans** – If you are making a long distance move, book your hotel(s) and/or flights
- Obtain supplies** – If you are packing yourself up, now is the time to procure all your moving supplies. This should include boxes, packaging tape, bubble wrap and any specialty boxes for china or your wardrobe. If you have hired Ero Moving of Milwaukee then we come prepared with all of the mentioned items and pack you up.
- Contact doctors** - Get copies of your medical records for every family member and have them sent to your new doctor. If you don't have a physician chosen yet, ask your current doctor for recommendations.
- Contact insurance agents** – Does your move mean you need to acquire a new agent for your personal property or vehicle insurance?

## 4 Weeks Prior to Move

- Begin packing** - If you have chosen to pack yourself up, now is the time to start that project. It is best to start with the items you rarely use or are seasonally used. Take photos of your valuables and pack them separately. You are going to want to carry them with you when you move.
- Label everything** – Label every box with its contents and which room it belongs to. Do not label your valuables box as “valuables”, this is in order to avoid theft during your move.
- Inventory** – Keep a running list of each item in every box. You can compare your list with your movers list upon arrival to your new home.
- Measure large items** – You want to make sure every item in your home is going to be small enough to fit through each doorway and tight corners. If you measure everything you will not be surprised when it comes to moving day.
- Computer updates** – Make sure to update to your computer prior to packing it up. Make sure all your files and photos are backed up to a cloud storage or external hard drive. You will carry this with you on moving day, just as you do your valuables.



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## 4 Weeks Prior to Move (Cont)

- Figure out your pet** – Get a pet sitter or board your pets for moving day. If you are moving out of town, get a vet appointment to make sure your pet is ready for the move.
- Set up utilities** – Contact your current utilities providers. Make them aware of the date your services need to go out of contract. Have new utilities set up at least one day before you move.
- Clean out your freezer** – Start clearing out your freezer and pantry of items you will either not be using or are going to be difficult to move.
- Figure out storage** – If your new home is not going to be ready for you on the day of the move, you should ask your moving company if they offer storage options.
- See a mechanic** – If you are making a long distance move, you should have a mechanic look over your car. You want to make sure it is in good condition to be making the move. The last thing you want is car trouble while moving.
- Change of address** – Go to USPS.gov and fill out a change of address form. Don't forget to have your mail forwarded to your new address.
- Make everyone aware** – You should make sure to notify your employer, credit card company, friends and family about your move.

## 2 Weeks Prior to Move

- Confirm movers** – Contact your movers to make sure you are still on track to move on the date you have chosen. Double check on your insurance for valuables.
- Clean out** – Go through your storage units, safe deposit box, or any other off-site storage you may have. Don't forget your dry cleaning.
- Take a couple days off** – Figure out how many days it is going to take to make your move and request that time off.
- Clean your rugs** – Have any of your area rugs cleaned. If you have them professionally done, you should be able to pick them up rolled, wrapped, and ready to be opened at your new home.
- Pay it forward** – Gather up any manuals which belong to appliances in your current home. Put them in a binder to give to the new owners to help make their transition a little easier.

## 1 Week Prior to Move

- Finish packing** – You should aim to be completed with the packing of most household items a couple of days prior to your move.
- Pack your personal bag** – This bag should contain a change of clothes for each person in your family as well as the basics (phone charger, snacks, birth certificates, social security cards, toilet paper, etc.) You want to make sure you have items to survive a couple of days without items from your moving truck.
- Check with the pharmacy** – Make sure you get your refills on all prescriptions. Also talk to the pharmacist about transferring prescriptions.
- One last donation** – Collect items in “donate” pile and take them to the location of your choice.



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## A Couple Days Prior

- Unplug electronics** – Disconnect and clean any large appliances you are planning to move such as washing machine, dryer and fitness equipment. Contact a professional to disconnect your gas lines. If you are moving a refrigerator or freezer, it is best to defrost those a couple days prior to your move.
- Triple check with your movers** – Verify the amount you are going to have to pay on the day of your move, and which forms of payment they accept. It is best to know who your point of contact for the day is going to be. Make sure to get a phone number for your contact person so can have direct contact. Also, print out directions to your new home for the movers so they know exactly where they are going.
- Keys to your new place** – Meet with your landlord or real estate agent to acquire the keys to your new home.
- Donate nonperishables** – If you would like to have fewer boxes to move, think about donating nonperishables to a local food bank.
- Disassemble furniture** – Put all hardware into small plastic bags. To make life easier, you can tape said bag to the underside of the furniture.
- Throw it out** – Many moving companies will not move boxes that contain paint, gases, alcohol, aerosol cans and many other chemicals. Make arrangement to have these items properly disposed of or plan to move them yourself.

## The Do Not Pack List

It is best to keep the following items off the truck and in your possession on the day of your move:

- Important documents – Passport, Birth Certificate, Social Security cards, anything with your bank account information, marriage license.
- Checkbook with credit cards and cash
- Jewelry
- Diaper Bag
- Child's special toy or blanket
- A change of clothes for everyone in your family
- Cell phone and charger
- Snacks and drinks
- Medication
- Toilet Paper
- Paper Towels
- Trash Bags
- Toolbox
- Inventory of everything being moved



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## On Moving Day

### Current Home

- Take time to say goodbye** – It has been proven that children benefit from a time to say goodbye to their home. Walk through with them and recount fond memories you have or funny things that have happened. Then discuss how much fun you are going to have making new memories in your new home.
- Meet your movers** – Ensure everyone on the moving crew is a representative of the moving company you have hired, and that the license number matches up with the one on your estimate invoice.
- Manage load-in** – Have someone watch over the load-in process. This person should make notes of any damages to personal belongings.
- Clean** – As each room gets its contents loaded onto the truck take a moment to clean them. Or you can consider hiring a professional cleaning crew to take a little stress off your back.
- Keep your valuables close** – It may be best to load up all of your valuable in your car prior to the mover's arrival. This way you can make sure you know where your valuables are located, and the movers do not accidentally load up the box onto the moving truck.
- Final walk through** – Make your final walk through checking each room to see everything has been cleared out. Lock all of the windows and turn off lights and ceiling fans.

### New Home

- Carpet Protector** – Lay down plastic over the carpets in your new home, if your movers have not already done so.
- Label each room** – Just as you labeled each of your moving boxes, you should also label each of your rooms. Walk your movers through the new home to make sure they are aware of everything is going.
- Check for damage** – Your movers should provide you with a “bill of lading”. This will show the condition of items prior to transition. Go over this thoroughly with your movers. You should sign the inventory sheet and get a copy for your records.
- Pay your movers** – Pay your movers through the agreed payment method. If you have enjoyed your experience, it is customary to tip 15% for services. Also, it is kind to go online and leave a review of how your experience was.
- Cleaning** – Make sure to wipe everything down before you start putting items away. This is especially true for bathtubs, showers, sinks, refrigerators, and toilets.
- Assemble furniture** – If your movers were not hired to assemble furniture, then you will have to take care of it. Grab your toolbox and get to work.
- Start unpacking** – If you happen to notice any damage to any of your boxes, set them aside until the moving company can come back to assess. Take any photos of the damage to keep for your records.



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## Numbers to Keep on Hand

Moving company: \_\_\_\_\_

Realtor: \_\_\_\_\_

Electric Company (Old): \_\_\_\_\_

Electric Company (New): \_\_\_\_\_

Cable/Satellite (Old): \_\_\_\_\_

Cable/Satellite (New): \_\_\_\_\_

Internet/Phone (Old): \_\_\_\_\_

Internet/Phone (New): \_\_\_\_\_

Gas Company (Old): \_\_\_\_\_

Gas Company (New): \_\_\_\_\_

Water Comp (Old): \_\_\_\_\_

Water Comp (New): \_\_\_\_\_

Homeowners Association (Old): \_\_\_\_\_

Homeowners Association (New): \_\_\_\_\_